



MARKETING
VILLAS LTD

 *The Anandita*

Event Guidelines
(as of September 2011)





Summary

Max guests (main event)	:	100 (seated and standing)
Max guests (second gathering)	:	Less than main event
Min stay	:	3 nights (low season) 5 nights (high season) 7 nights (peak season)
Event fees	:	USD 1,500++ Rp 1,000,000 Local Community (Banjar) Fee for any group of 25 pax or over per event. Applicable for the second gathering.
Villa rates	:	See villa website (www.TheAnandita.com)
Curfews	:	11:00pm for live bands 12:00am for amplified music
Area of property	:	Approx 900m ²
Area of garden	:	Approx 14,100m ²

Introduction

Spectacular four bedroom Villa Anandita rests within a huge coconut grove bordering the postcard-perfect, white sandy Sira Beach on the island of Lombok. The villa has a spectacular 1.5 hectare garden, making it the perfect event location. These guidelines are intended to give and their clients guidance specific to Villa Anandita and should be read in conjunction with Marketing Villas' **General Guidelines for Event Management**.

Villa Guidelines

Weather

Lombok experiences the same seasons as Bali – the dry season running from April – October, the wet season November – March. However, Lombok is typically drier than Bali.

Kitchen and bar

The kitchen at Villa Anandita is large with an external access and is therefore suitable for caterers to use. There is also ample space on the grounds for a satellite kitchen. The kitchen is an open kitchen however, attached to the main dining room. Caterers must supply their own bar for events.

The main villa and grounds

The lawns are extensive with plenty of flat spaces. There is an almost private beachfront ideally suited to ceremonies and cocktail parties. There is no central undercover space, except for the lounge room which may be used for welcome drinks only.

There is only one public bathroom available for guests and therefore it is recommended that at least one of the bedrooms remains open for use. The EO is responsible for the cleanliness of the toilets during the event.



Parking

There is ample parking on site for guests. Suppliers are encourage to park off site allowing for easy access for guests drop off and pick up.

Event Suppliers

The event industry on Lombok is still relatively small and locally operated. It is the recommendation of MVL that EO's use a combination of local and Bali based suppliers to deliver the event. The following can be recommended for Lombok events:

Catering

The Square Restaurant, Sengigi

Excellent catering services available for villa events. Limited capacity so better suited to smaller events.

Scallywags Restaurant, Gili T

Will provide catering services in private villas. Good menu and well trained staff. All equipment – tables, chairs etc will need to be sourced by the EO.

MNM Catering, Bali

Exceptional catering services but will charge a surcharge for transport and accommodation for the team. Still very reasonably prices for the services they deliver.

Lombok Orchids

For flower supply.

AV and Décor

We currently recommend this is sourced from Bali.



I confirm that I have read, understand and will abide by these guidelines. I commit to providing these guidelines to all staff and clients on behalf of whom I am booking Villa Anandita.

Name : _____

Position : _____

Date : _____

Signature : _____

Company name : _____

Company stamp : _____

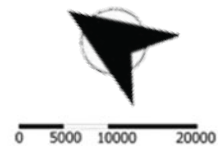


Site Plan



KEY PLAN

- | | |
|---------------------|-----------------------|
| 1. Main gate | 9. Swimming pool |
| 2. Entrance | 10. Volley ball court |
| 3. Main living area | 11. Balé |
| 4. Dining area | 12. Garage |
| 5. Kitchen | 13. Staff area |
| 6. Bedroom | 14. Water feature |
| 7. Bathroom | 15. Beach |
| 8. Pool deck | 16. Sea |



Floor Size Area : 900 m²
 Land Size Area : 15,000 m²
 Grass Lawn Area : 14,100 m²